

Sant Gadge Baba Amravati University, Amravati

As Per NEP 2020 Syllabus

Faculty: Humanities

Three Years- Six Semesters Bachelor's Degree Programme

B.A.II, SEM-IV (Library & Information Science)

Course Code – 636274

Generic Open Elective Theory: Public Library Management

Level	Semester	Course Code	Course Name	Credits	Teaching Hours	Total Teaching Hours	Max Marks	Internal Marks	Total Marks
5.0	IV	636274	GOEC Theory Public Library Management	2	2	30	30	20	50

Course Code – 636274

Generic Open Elective Theory: Public Library Management

Course Objective	- To Understand the concept, philosophy, and objectives of public libraries. - To Study public library legislation and the development of public libraries in India.								
Course Outcomes:	- Explain the philosophy, objectives, and functions of public libraries. - Understand the structure and administration of public library systems. - Apply principles of planning, budgeting, and human resource management in public libraries. - Organize and deliver effective public library and community information services. - Analyze public library legislation and the role of government agencies in library development.								
Unit System	Contents					Workload Allotted	Weightage of Marks Allotted	Exam Type & Marks	
Unit I	Introduction to Public Libraries - Concept, definition, objectives. - Functions of public libraries. - History and development of public libraries. - Types of public libraries.					8 Hours	8 Marks	Theory-60 Internal Assessment-40 Marks Total Marks-100	
Unit II	Public Library Legislation and Governance - Need and importance of library legislation. - Features of a good library legislation. - Public Library Acts in India. - Role of Central and State Governments.					7 Hours	7 Marks		

Unit III	Public Library Administration and Management • Principles of library management. • Organization structure of public libraries. • Human resource management. • Financial management and budgeting.	8 Hours	8 Marks
Unit IV	Public Library Services • Circulation services. • Reference and information services. • Extension activities and outreach programmes. • Services for children, youth, women, senior citizens, and differently-abled users.	7 Hours	7 Marks
References:	• Foundations of Library and Information Science by Rangnathan, S.R. • Public Library Management by Sinha K.H. • Government of Maharashtra. Maharashtra Public Libraries Act. • Raja Rammohun Roy Library Foundation publications and guidelines.		

